



THE UNIVERSITY OF ARIZONA

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College of Public Health

OFFICE OF THE DEAN

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DEAN'S STRATEGIC INITIATIVES & INNOVATION FUND GUIDELINES – FY 2023

DSIF Proposal format

COVER PAGE

- **Personal Details:** Requests must have the following information:
 - Applicant/PI/Team Lead Name
 - Employee ID#
 - University Email Address
 - Phone Number
 - Department /Center/Unit Name
 - Primary Appointment Title
 - Team member(s): Name, affiliation, title, and employee ID for the leader(s) and the team members who will execute the proposed project.
- **Proposal Title:** State the title of the proposal
- **Prior submission:** Answer a Yes or No question. Previously submitted proposals are limited to two additional proposal cycles.
- **Requested budget**

PROPOSAL

- **Executive Summary (Maximum 500 words):** Requests must contain a short executive summary that describes (i) the project, (ii) a statement of how the proposed project promotes the College's ambitions for excellence/distinctiveness/inclusivity within the host department and/or center and/or support unit.
- **Strategic Alignment (Maximum 500 words):** Requests must be aligned with one or more of MEZCOPH strategic initiatives and plan and assigned to one or more of the pillars of the University Strategic plan. The proposal must include a clear statement of how the proposed project advances the goals of MEZCOPH strategic priorities.
 - MEZCOPH Education strategic plan & priorities / Pillar 1 Wildcat Journey
 - MEZCOPH research strategic plan and priorities / Pillar 2 Grand Challenges
 - MEZCOPH Community engagement & DEI priorities / Pillar 3 Arizona Advantage
 - MEZCOPH global strategic plan and priorities / Pillar 4 Arizona Global
- **Priority Areas of Funding (Maximum 500 words):** Requests must be assigned to one or more of the following priorities for funding. Requests must include a statement of how the proposed project meets the priority areas for funding.
 1. Expanding student experiential learning locally and/or globally
 2. Enhancing research capacity locally and/or globally
 3. Innovation in Education
 4. Promoting growth and opportunities to generate new revenue for MEZCOPH.

5. Community and/or alumni Engagement
6. Promoting diversity and inclusivity.

- **Relevant Operational Area (Select all that apply):** Requests must be assigned to one or more of the following broad operational areas:
 - Academic/Instructional Program
 - Research /Scientific advancement program
 - Instruction and/or Research Infrastructure Project
 - Student Support Program
 - Employee Support Program
- **Business Plan (Maximum 500 words):** Requests must include a business plan. Proposed projects may span more than one fiscal year, but no request may exceed 18 months. The business plan must also include a statement of funding sustainability after the initial investment from the DSIF if it is expected to continue past the DSIF funding cycle. If applicable, requests should describe any other sources of funding to be applied to the proposed project.

PROJECT BUDGET

- A detailed budget sheet should be included as an Excel file
- Provide budget justification

LEADERSHIP SUPPORT:

- Requests must include signed letter(s) of support from the relevant dept chair(s) / unit director(s) signifying that the project is supported by the relevant department, center, or unit.
- Letter(s) of support from other parties or references may be included (a maximum of 2 (two)).